Child Development Resources (CDR) Eligibility Waiting List (CEWL)

- The Child Development Resources Eligibility Waiting List is available at our website: www.cdrv.org. CDR recognizes the importance of protecting the privacy of your information provided to us. All information provided will only be accessible to CEWL staff.

- Complete the attached application and return it to CDR in order to determine your eligibility for the Child Development Resources Eligibility Waiting List.

- Answer all the requested information completely and clearly. If questions are left unanswered, the application may be returned to you and this will delay your placement on the Child Development Resources Eligibility Waiting List.

- Changes related to your family eligibility must be reported immediately by calling CDR to request a Child Development Resources Eligibility Waiting List application or to update over the phone.

- Failure to notify changes will delay your eligibility for any program.

- You will be notified by mail or telephone when we are able to enroll your family in a subsidized child care program. At the time of your enrollment interview, you will be required to bring documentation that verifies the information you provided on your Child Development Resources Eligibility Waiting List Application.

- If you have any questions you may contact us by phone at (805) 485-7878 Ext. 1511 or you may come in to the office.

Office hours are from 8:00 AM – 5:00 PM, Monday thru Friday and we are located at:

Child Development Resources  
221 E. Ventura Boulevard  
Oxnard, CA 93036

Keep in mind that there are many families throughout Ventura County in need of child care. We encourage families to be patient and continue to remain on the Child Development Resources Eligibility Waiting List. Remember, subsidized child care is available for children through the age of twelve (12) years of age.
1. Who is eligible for the program?

Family eligibility is based on a variety of needs determined by state and federal regulations and local priorities. Eligible families are low income and except for Head Start, is also working, seeking employment, enrolled in education or job training programs, homeless or medically incapacitated. Child Protective Services may also refer children.

2. What services does the program offer?

Eligible families who are certified for the Alternative Payment Program (APP) may choose child care of their choice with a licensed child care center or family child care home, or with an unlicensed adult such as a relative, friend or neighbor who will care for the parent’s children only. Or, eligible families may be enrolled by a specific child care center.

In APP all child care providers must complete an approval process with the appropriate Alternative Payment Program (APP) agency and receive a provider agreement before they can receive reimbursement for children in their care. Children in the same family can have different child care providers. Parents can change child care arrangements with prior approval by the Parent Services Specialist. Depending on the parents’ needs, children can receive services full-time or part-time, as well as in the evening, overnight or on weekends. This program does NOT reimburse private school tuition for children attending kindergarten or elementary school. Only before-and-after school childcare, as well as full-time during off-track, summer or holiday periods can be reimbursed.

In a Head Start or center-based program, your child will be enrolled in a specific center; in some cases the child must be three or four years old. When your name is next on the Child Development Resources Eligibility Waiting List, the agency will explain which of these programs you are being enrolled in.

3. How long will I have to wait? I’ve been on your list for years. How come I’ve never been called to get on the program? What are my chances of getting my child (ren) in the program?

We cannot tell you how long you’ll have to wait on the Child Development Resources Eligibility Waiting List. When a person applies his/her name gets placed on a computerized waiting list. New families are enrolled when funding becomes available. This happens when families leave the program or when the agency receives new funds to expand the program. When we have openings (funding/money) available, the funding source requires us to enroll families starting with those with the lowest income.

Each applicant is responsible for keeping his or her application current. Failure to update will cause the family to be dropped from the Child Development Resources Eligibility Waiting List. You may call to update your information or to request an application whenever there’s a change in any of the following: Name, Address, Phone Number, Income, Marital Status, Family Size, Employment/Education.

4. When will I know when it’s my turn?

You will be notified by phone or mail when funding becomes available. At that time your income, family size, and other information will be verified to assure that your family falls within the income rank we are currently enrolling. You will be asked to provide written documentation of your income; employment, school enrollment, and other information needed to determine eligibility for child care services. If we determine that your actual rank income puts your family higher than the ranks we are presently enrolling, your application will be returned to the Child Development Resources Eligibility Waiting List. You must have documented need for child care because you are working, seeking work, or attending school or training for all of the programs except for Head Start and State Preschool. If you do not have a valid need for child care at the time you are notified of enrollment, your application will be returned to the Child Development Resources Eligibility Waiting List unless you are being contacted by Head Start.

5. I’m on welfare and can’t afford child care. How can I get some help to pay for it?

You need to get in touch with your eligibility worker with the county and notify your worker that you are in need of child care. Your worker should refer you to the CalWORKs Stage 1 child care contractor for the county, or if you have to apply for the Eligibility Waiting List, with Child Development Resources.
## CDR Eligibility Waiting List (CEWL) Application

**Parent A**

- **First Name:**
- **Middle Name:**
- **Last Name:**
- **Address:**
- **City, State & Zip Code:**
- **Homeless:**
  - o Yes
  - o No
- **Home Phone #:**
- **Work Phone #:**
- **Okay to call work?**
  - o Yes
  - o No
- **Message/Cell/Pager #:**
- **Best to call at (choose one):**
  - o Home
  - o Work
  - o Mssg/Cell
- **Best time to call:**
  - **Month**
  - **Day**
  - **Year**
- **Gender:**
  - o Male
  - o Female
- **Marital Status:**
  - o Single
  - o Married
- **Single Parent:**
  - o Yes
  - o No
- **Ethnicity (optional):**
- **Speak English:**
  - o Yes
  - o No
- **Specify Language Preference for Correspondence: (check one of the following):**
  - ( ) English
  - ( ) Spanish

**Parent B (if part of one family unit):**

- **First Name:**
- **Middle Name:**
- **Last Name:**
- **Address:**
- **City, State & Zip Code:**
- **Homeless:**
  - o Yes
  - o No
- **Home Phone #:**
- **Work Phone #:**
- **Okay to call work?**
  - o Yes
  - o No
- **Message/Cell/Pager #:**
- **Best to call at (choose one):**
  - o Home
  - o Work
  - o Mssg/Cell
- **Best time to call:**
  - **Month**
  - **Day**
  - **Year**
- **Gender:**
  - o Male
  - o Female
- **Marital Status:**
  - o Single
  - o Married
- **Single Parent:**
  - o Yes
  - o No
- **Ethnicity (optional):**
- **Speak English:**
  - o Yes
  - o No

**Moved for Migrant Work within the last 24 months?**
- o Yes
- o No

**If you marked yes to the above question, give the date you moved:**
- **Month**
- **Day**
- **Year**

**Is your source of income 50% or more from agricultural work?**
- o Yes
- o No

**Are you CURRENTLY receiving CalWORKs Cash-Aid (Welfare)?**
- o Yes
- o No

**Have you EVER received CalWORKs Cash-Aid (Welfare) in the past?**
- o Yes
- o No

**If no longer receiving CalWORKs Cash-Aid Benefits, specify last date received:**
- **Month**
- **Day**
- **Year**

**Have you EVER received CalWORKs Diversion?**
- o Yes
- o No

**If marked yes, give the date and county you received it from:**
- **Month**
- **Day**
- **Year**
- **County**

**Reason(s) for NEEDING child care services? (Check those that apply):**
- o Incapacitated due to medical/psychiatric special needs
- o Working
- o Education or Training
- o Actively seeking employment
- o Seeking permanent housing
- o Part-day preschool enrichment

**Parent Characteristics (Check those that apply):**
- o Teen Parent
- o Migrant
- o Student at CA State or Community College
- o Grandparent
- o None (Not Applicable)

**What are your sources of income? (Check those that apply):**
- o Parent A Monthly Income from Work (Gross Income before deductions) $
- o Parent A Monthly Income from Public Assistance/TANF/Cash Aid (CalWORKs) $
- o Parent A Monthly Income from Food Stamps $
- o Parent A Monthly Income from Workers Compensation $

**Parent B Monthly Income from Work (Gross Income before deductions) $**
- o Parent B Monthly Income from Unemployment $
- o Parent B Monthly Income from Public Assistance/TANF/Cash Aid (CalWORKs) $
- o Parent B Monthly Income from Food Stamps $
- o Parent B Monthly Income from Workers Compensation $

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221 E. Ventura Boulevard • Oxnard, California 93036 • (805) 485-7878 ext. 1511 • TDD (805) 278-0855
Do you pay child support for any children not living with you?  
- YES  
- NO

If YES, how much per month?  

TOTAL MONTHLY FAMILY INCOME (PARENT A & B) $

LIST ALL CHILDREN THAT ARE PART OF ONE FAMILY UNIT WHO LIVE WITH YOU AND ARE UNDER THE AGE OF 18

<table>
<thead>
<tr>
<th>#</th>
<th>Name (First &amp; Last):</th>
<th>Schedule Care Requested (Check all that apply):</th>
<th>School Attending:</th>
<th>o Female</th>
<th>o Male</th>
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<tr>
<td>1</td>
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<td>o Part Time</td>
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<tr>
<td>6</td>
<td>o Full Time</td>
<td>o Part Time</td>
<td>o Evening</td>
<td>o Biological</td>
<td>o Male</td>
</tr>
</tbody>
</table>

If Foster/Guardian child(ren), please indicate monthly income received: $

CHECK THOSE THAT APPLY TO YOUR CHILD(REN)

1. Exceptional Needs. This applies to children who have been determined to be eligible for special education and related services. These children have an active Individualized Education Program (IEP) and receiving special education services.  
2. Child Protective Services. Children receiving support services from any county department or emergency shelter because children are at risk of abuse or neglect.  

CERTIFICATION

I DECLARE THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE INFORMATION IS TRUE AND CORRECT. I AGREE TO NOTIFY THE AGENCY IMMEDIATELY IF THERE SHOULD BE ANY CHANGES TO THE INFORMATION CONTAINED IN THIS FORM. I UNDERSTAND THAT THE INFORMATION I HAVE PROVIDED IS CONFIDENTIAL AND WILL BE USED TO DETERMINE MY ELIGIBILITY FOR SUBSIDIZED CHILD CARE SERVICES AND ESTABLISH MY PRIORITY ON THE CDR ELIGIBILITY LIST (CEL).  

Signature of Applicant

Date

Relationship to Child(ren)  
(Mother/Father, Foster Parent, Guardian)